



## WE ARE HIRING!

<b>Job Title</b>	BUILD (GPPAC) Project Manager
<b>Program</b>	“BUILD Inclusive Peace Processes and Participatory & Responsive Governance in the Philippines and Southeast Asia”
<b>Reports to</b>	Executive Director
<b>Start Date</b>	Mid-August 2022
<b>Contract Duration</b>	Initial Two Years contract including six months probationary
<b>Salary and Benefits</b>	Salary negotiable depending on skills set, experience and academic profile. Philippine statutory benefits plus HMO, insurance and others.
<b>Job Location</b>	Quezon City or Davao City

**Deadline for Submission of Application:** 18 July 2022; until 6:00pm Philippine time

The Initiatives for International Dialogue (IID) is seeking a motivated and dynamic peacebuilder and human rights advocate to fill the position of BUILD (GPPAC) Project Manager.

The Project Manager will lead in ensuring effective management and the delivery of quality and appropriate project outputs under the Global Partnership for the Prevention of Armed Conflict. The Project Manager will also provide leadership to translate into results the objectives of IID’s “BUILD” program and future component projects, in line and with due compliance with the prevailing rules, procedures, policies as well as internal control guidelines.

Concurrently, the Project Manager will also function as as the Regional Liaison Officer (RLO) of the Global Partnership for the Prevention of Armed Conflict-Southeast Asia (GPPAC-SEA) of which IID is its Secretariat, and as Coordinator of the GPPAC Working Group on Enabling Collaboration (on the GRP-NDFP Peace Process).

The Project Manager will be based in Davao City or Quezon City, and will report directly to the Executive Director.

### **Overview of the Initiatives for International Dialogue**

The Initiatives for International Dialogue (IID) is a regional advocacy and peacebuilding organization promoting south-south and people-to-people solidarity. We work on the themes of human security, democratization and right to self-determination in Southeast Asia particularly in Mindanao, Burma/Myanmar, South Thailand, Timor-Leste, West Papua and the region at-large.

IID's FOCUS THEMES for 2022-2026 are:

1. TRANSFORM Historical Resource- and Identity-based Injustice & Conflicts in Mindanao;
2. BUILD Inclusive Peace Processes and Participatory & Responsive Governance in the Philippines and Southeast Asia;
3. RESIST State Repression and Violence in Southeast Asia

BY BRIDGING peoples and communities – their and our learnings, experiences, struggles and expertise.

This position will also function as acting Coordinator of IID's work and program on "BUILD", which includes these objectives:

1. To expand and broaden the peace constituency/ies in support of the GRP-NDFP peace process, including support these to collaborate together effectively, and be meaningfully engaged and included in the various levels of the process
2. To support community leaders and allied CSOs working in conflict-affected areas in Southeast Asia, especially in Myanmar, South Thailand and Philippines, to have increased awareness, knowledge and capacity to document and articulate their experiences, calls and agenda, and to negotiate, lobby and advocate their campaign and advocacy goals; and
3. To sustain and strengthen existing regional CSO platforms in leading advocacy and public actions on peacebuilding and conflict prevention in the region.

### **MAIN DUTIES AND RESPONSIBILITIES**

#### **Overall In-charge in the accomplishment of program goals and its component projects**

- Leads in the programming and implementation of activities and accomplishment of "BUILD" program goals and existing component project milestones, with focus on the

project(s) under the Global Partnership for the Prevention of Armed Conflict-Southeast Asia;

- Functions as Regional Liaison Officer (RLO) of the Global Partnership for the Prevention of Armed Conflict-Southeast Asia (GPPAC-SEA) of which IID is its Secretariat, and as Coordinator of the GPPAC Working Group on Enabling Collaboration (on the GRP-NDFP Peace Process).
- Liaises and forge partnership/coordination with partner hubs and communities, organizations, sub-recipients, offices, institutions and individuals who will be involved in project implementation – whether as co-implementers, participants, resource persons, and service delivery partners;
- Develops campaign strategies and lobby/advocacy agenda for engagement with relevant advocacy targets;
- Oversees all monitoring and evaluation efforts of the program and its component projects, including development and monitoring of project budgets, to track progress, assess risks, and facilitate adjustments, to ensure all expenditures are in compliance with IID and donor policies and regulations as well as within the program's budgets;
- Generates and ensures submission of periodic project updates and reports with supporting documents internally and to donors;
- Oversees project staff assigned;
- Coordinates with relevant Officers and Managers on relevant and intersecting concerns;
- Ensures quality program and project-related communication strategy and IEC materials development, production and dissemination (i.e. contribute to web and social media content, press releases and similar project articles, key promotional collaterals);
- Represents the program in key related activities and functions and/or represent IID as designated by the Executive Director;
- Provides leadership in developing and implementing program and project innovations, and contributes in resource mobilization and partnership building efforts for the program and its component projects;

## **REQUIRED JOB QUALIFICATIONS AND SKILLS**

### **ESSENTIAL:**

- Practical experience in executing tasks similar to those described above. Minimum 3 years' experience at senior management level working in the field of peacebuilding, human rights or development with NGOs or CSOs – including work with local and community organizations.

- Broad knowledge of human rights and democracy issues and resistance movements in Southeast Asia; and understanding of peacebuilding, conflict transformation and human rights discourse.
- Possess strong networks within the Philippines and Southeast Asia. Proven experience working with movements; demonstrated track record of accountability to partners, members and constituencies; and ability to cultivate existing and new partner relations.
- Master's Degree or equivalent experience in peace and conflict studies, human rights, development studies, social sciences, law or other relevant fields.
- Demonstrated ability to work independently and manage a diverse, multicultural team. Proven ability to work with efficiency and flexibility while maintaining a harmonious workplace.
- Demonstrated track record of flexibility. Ability to react and adapt quickly to unexpected changes, and ready to anticipate problems and provide creative solutions and meet deadlines in challenging situations. Flexibility must also be applied to work in multicultural teams, respecting cultural, religious, national and gender diversity.
- Demonstrated experience with financial management, budgeting and oversight, as well as donor compliance and reporting requirements and thorough understanding of donor regulatory environments

**DESIRABLE:**

- Proficiency in any other language in Mindanao particularly in the Bangsamoro Autonomous Region on Muslim Mindanao (BARMM), or in Southeast Asia.
- Keen understanding of local, national and regional dynamics and sensitivities.
- Experience engaging with governments, multilateral organizations (such as the ASEAN and the UN), donors, media and other policymakers.
- Adept in digital communications campaigns, strategies and platforms, including Facebook, Twitter and others.

**APPLICATION PROCEDURE**

Interested candidates are requested to submit a cover letter, CV, and three contact details of references in English. Only complete applications will be reviewed. We will not be able to notify all applicants unless they are chosen for an interview. Shortlisted candidates may be requested to submit a writing sample.

Please email your application to: [gus.miclat@iidnet.org](mailto:gus.miclat@iidnet.org) with the subject heading **“Application: BUILD (GPPAC) Project Manager”**.